

# HEAD-OF-THE-HARBOR POLICE DEPARTMENT

## Incident Action Plan

### St. James Fire Department's 35<sup>th</sup> Annual 5 Mile Run Saturday, April 15, 2017 at 9:00 AM

**Purpose:** To provide for the safety of all participants, event staff and general public affected by this event through the implementation of an effective traffic control plan.

**Event summary:** This event is a 5 mile run/walk scheduled for April 15, 2017 at 9:00 AM. It should last about one and a half hours. The race course is run primarily through the Village of Head of the Harbor, but does affect some Smithtown roadways. Participants register at the St. James Fire Department main fire house at 533 North Country Rd. and then walk, without traffic control assistance, east on North Country Rd. to the starting area on Thompson Hill Rd. As participants finish the race/walk they are directed to proceed to the fire house through the Gulf parking lot.

The starting area and finish line area are shut down about 30 minutes prior to the start of the race. The starting area is Thompson Hill Rd. between North Country Rd. & Three Sisters Rd. The finish line area is Moriches Road between North Country Road and Harbor Hill Road.

**Incident Command:** For this event a Unified Command shall be employed. It shall be made up with representatives from Police, Fire/Fire Police and EMS located at the Command Post located at the St. James Fire Department radio room at 533 North Country Rd., St. James. Phone 631-560-0340 or 631-584-5760. The representatives are as follows: **Police** - Chief Charles Lohmann, Head of the Harbor PD, 631-560-0430, **Fire** - Chief Ryan Davis, St. James FD, **EMS** Capt. Claire Kinzie 631-767-2296, **Fire Police** - Dave Mills, St. James FD 631-767-1327.

#### **Involved Agencies:**

**Police:** HHPD, Suffolk County Police Dept., Suffolk County Auxiliary Police, NVPD, Smithtown Dept. of Public Safety and Suffolk County Police Explorers.

**Fire/Fire Police:** To be determined.

**EMS:** To be determined.

**Post Assignments:** All assisting agencies should report to the **Command Post in SJFD Radio Room** at 533 North Country Rd. St. James no later than 8:15 AM for post assignments. There are 18 traffic posts for this event. There may be law enforcement at each of these posts, however, since the number of personnel assigned from assisting agencies may change, these posts will be augmented by fire & EMS personnel. Due to the duration of this event, personnel may be assigned to a post associated with the start of the event and then shift to a post near the finish area. Each unit shall notify the Command Post when they have arrived on post, and shall remain as directed in the post assignment sheet. If not directed to another post, return to the CP for possible reassignment as needed.

## **SJFD 5 Mile Run - Incident Action Plan - April 16, 2016 (Page 2)**

### **Communications:**

**Police:** All police agencies will be directed to the radio channel CW2. Each post will be identified as Post T-1 through Post T-18 regardless of agency.

**Fire:** Shall be directed on the day of event as to the frequency, usually SJFD repeater. Usually identified by their normal radio identifier. There may be sufficient 800 mhz radios for these units to also have CW2 capabilities. Then you would most likely be identified by FP-1 thru FP-10.

**EMS:** As directed on the day of the event, usually SJFD repeater. There may be sufficient 800 mhz radios for these units to also have CW2 capabilities. Units will be identified as Post A-1 through A-10, but experience has shown that there agency identifier is sometimes used.

**General Notes:** The race will be led by a marked Head of the Harbor Police Unit and there will be a Suffolk County Police Dept. unit a short distance in front of that unit to clear stray civilian vehicles from the race course. The SJFD heavy rescue unit, 4-3-9, will, most likely, be at the end of the race.

It is the general intent to keep as many civilian vehicles off the race course. Should a vehicle encountered, it should be courteously directed off the course by the shortest route possible. Avoid stranding them on a dead end street. If motorists are encountered that need urgent passage, contact the command post, and an available unit will respond and safely escort the vehicle. Phone 631-560-0340 or 631-584-5760.

Each unit assigned will receive a map of the course, printed directions concerning the post or posts assigned and a copy of the Incident Action Plan.

To assist Incident Command, it is requested that each post report when SJFD Heavy Rescue unit, 4-3-9, passes their post. The position of this unit is key to activities at a number of posts.

**Security Note:** All participants and spectators are being told that backpacks, packages etc. are not permitted at the starting and finish line as well as the St. James firehouse. They are also being told to be alert for suspicious items anywhere during this event. If alerted by any civilian of a suspicious object, or if you notice one yourself, secure the area and notify the command post. The command post will then notify Suffolk County Police Emergency Service. **Remember: Devices may be set to detonate with radio or phone transmissions.** Move away from suspicious item.