

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Special meeting
Wednesday, July 22, 2009
7 PM

A special meeting of the Board of Trustees of the Inc. Village of Head of the Harbor was held on Wednesday, July 12, 2009 at 7:00 p.m., at the Village Hall located at 500 North Country Road in said Village. Those present were Mayor Natale Tartamella, and the following Trustees: Larry Swanson, J. Ted Naughton, Margaret Shutka, and Heiko Folkerts. Also in attendance was Village Clerk, Margaret O'Keefe. Not in attendance this evening, Village Attorney, Anthony B. Tohill.

Mayor Tartamella- convened the meeting and the following items were addressed.

1. **Mayor Tartamella- Minutes** of the June 17, 2009 meeting where presented. It was, upon motion by Trustee Swanson, second by Trustee Folkerts, and unanimously adopted:
RESOLUTION #042-09
RESOLVED, to accept the minutes as presented.
2. **Financials – Patricia Mulderig, Treasurer:**
 - Discussion regarding annual audit.
Voucher submitted for approval. Senior Court Clerk, Christine Wood has been performing the duties of court clerk/typist since the resignation of Ms. Murphy last month. Voucher submitted in the amount of \$1,090.00. It was upon motion by Trustees Swanson, second by Trustee Naughton, and unanimously adopted
RESOLUTION #043-09
RESOLVED, to approve salary voucher, and further, to direct the treasurer to include said in payroll expense for the pay period of July 1, 2009 through July 31, 2009.
 - Abstract #126355- Vouchers chosen to be paid from the General Fund in the amount of \$3,649.36. Discussion ensued. It was, upon motion by Trustee Folkerts, second by Trustee Shutka, and unanimously adopted:
Resolution #044-09
RESOLVED, to adopt Abstract #126355 in the amount of \$3,649.36 to be paid as presented.
 - Abstract #126356- Vouchers chosen to be paid from the General Fund in the amount of \$79.90. Discussion ensued. It was, upon motion by Trustee Folkerts, second by Trustee Naughton, and unanimously adopted:
Resolution #045-09
RESOLVED, to adopt Abstract #126356 in the amount of \$79.90 to be paid as presented.
 - Abstract #126357- Vouchers chosen to be paid from the General Fund in the amount of \$1,397.33. Discussion ensued. It was, upon motion by Trustee Folkerts, second by Trustee Naughton, and unanimously adopted:
Resolution #046-09
RESOLVED, to adopt Abstract #126357 in the amount of \$1,397.33 to be paid as presented.

PLEASE NOTE THERE WAS NO ABSTRACT #126358

 - Abstract #126359- Vouchers chosen to be paid from the General Fund in the amount of \$30,685.19. Discussion ensued; abstract to be amended to exclude, voucher #8399, #8400, #8404. It was, upon motion by Trustee Folkerts, second by Trustee Shutka, and unanimously adopted:
Resolution #047-09
RESOLVED, to adopt Abstract #126359 as amended.
 - Abstract #126360- Vouchers chosen to be paid from the General Fund in the amount of \$8,368.40. Discussion ensued. It was, upon motion by Trustee Folkerts, second by Trustee Shutka, and unanimously adopted:
Resolution #048-09
RESOLVED, to adopt Abstract #126360 in the amount of \$8,368.40 to be paid as presented.
3. **Legal Matters – Mayor Natale Tartamella:**
 - It was, upon motion by Trustee Shutka, second by Trustee Swanson, and unanimously adopted:
Resolution #049-09
A RESOLUTION AUTHORIZING ENGINEERING SERVICES AGREEMENT between the Inc. Village of Head of the Harbor and Daniel Falasco, P.E.
BE IT FURTHER RESOLVED, Mayor Tartamella is hereby is authorized to sign on behalf of the Village of Head of the Harbor said agreement.

- It was, upon motion by Trustee Shutka, second by Trustee Naughton and unanimously adopted:
RESOLUTION #050-09
RESOLVED, to approve of the hiring of a part-time Court Clerk/Typist at an hourly rate of \$13.00 per hour, for a monthly average not to exceed 10 hours per work week.
- It was, upon motion by Trustee Shutka, second by Trustee Naughton and unanimously adopted:
RESOLUTION #051-09
RESOLVED, to approve of the compensation of a part-time Senior Justice Court Clerk, Christine Wood, at an hourly rate of \$20.60, for a monthly average of 8 hours per week. This resolution is to take effect August 1, 2009.
- Annual Agreement with the Town of Smithtown to provide for the repair and maintenance of village streets. It was, upon motion by Trustee Naughton, second by Trustee Folkerts and unanimously adopted:
RESOLUTION #052-09
RESOLVED, to authorize Mayor Tartamella to sign the annual agreement in his official capacity.
- A Public Hearing to be scheduled on Wednesday, August 19, 2009 at 7 PM to discuss the proposed LOCAL LAW (Introductory) NO. 4 OF 2009 A LOCAL LAW , “FLOOD DAMAGE PREVENTION”
It was, upon motion by Trustee Shutka, second by Trustee Naughton and unanimously adopted:
RESOLUTION #053-09
RESOLVED, to direct Village Clerk to publish and post the above referenced public hearing for Wednesday, August 19, 2009 at 7 PM.
- The Village Justice Court request a resolution authorizing the application for a grant opportunity from the NYS Unified Court System. It was, upon motion by Trustee Swanson, second by Trustee Folkerts and unanimously adopted:
RESOLUTION #054-09
RESOLVED, to authorize the Justice Court Clerk, Christine Wood to apply for the 2009 grant, any purchases are to be reviewed by the Board of Trustees.
- It was, upon motion by Trustee Shutka, second by Trustee Naughton and unanimously adopted:
RESOLUTION #055-09
RESOLVED, to appoint Walter Curti to the ECB to fill a vacancy left open due to lack of filing an Oath of Office.
- It was, upon motion by Trustee Folkerts second by Trustee Shutka and unanimously adopted:
RESOLUTION #056-09
RESOLVED, to move to executive session to discuss draft legislation.

MINUTES OF THE EXECUTIVE MEETING OF THE BOARD OF TRUSTEES
Wednesday, July 22, 2009
9:30 PM

An executive meeting of the Board of Trustees of the Inc. Village of Head of the Harbor was held on Wednesday, July 12, 2009 at 7:00 p.m., at the Village Hall located at 500 North Country Road in said Village. Those present were Mayor Natale Tartamella, and the following Trustees: Larry Swanson, J. Ted Naughton, Margaret Shutka, and Heiko Folkerts. Also in attendance was Village Clerk, Margaret O’Keefe. Not in attendance this evening Village Attorney, Anthony B. Tohill.

- Discussion ensued regarding draft legislation. No action taken.
- It was, upon motion by Trustee Swanson, second by Trustee Naughton and unanimously adopted:
RESOLUTION #057-09
RESOLVED, to approve the reimbursable expenses from Trustee Shutka’s session at NYCOM in Albany.
- It was, upon motion by Trustee Folkerts second by Trustee Swanson and unanimously adopted:
RESOLUTION #058-09
RESOLVED, to move back to public session.
- There being no other matters to be brought before the Board; it was, upon motion by Trustee Naughton, second by Trustee Shutka and unanimously adopted, to adjourn at 9:50 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Clerk