

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, September 19 2012 at 7 PM**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, September 19, 2012 at 7 PM at the Village Hall located at 500 North Country Rd. Those present were the following members Mayor Natale J. Tartamella, Trustees R.L. Swanson, Heiko Folkerts, J. Ted Naughton, and Judith C. Ogden. Also in attendance this evening Village Attorney; Anthony B. Tohill, Village Clerk; Margaret O'Keefe and Patricia Mulderig, Treasurer.

**1. Police Department –Chief Thompson:**

- New firearms to be purchased off a Suffolk County bid.
- St. James Fire Department will be holding their annual 5K run on April 20, 2013.
- BUCKLE UP NY grant is no longer available.
- Friends of Students for 60,000, Inc. would like hold a Walk-A-Thon on Route 25A on Sunday, October 28, 2012.

**2. Mayor – Natale Tartamella:**

- **Minutes of August 15, 2012 7 PM** meeting of the Board of Trustees were presented. It was, upon motion by Trustee Swanson, second by Trustee Naughton and unanimously adopted:  
**RESOLUTION #076-12**  
**RESOLVED**, to adopt the minutes of the above referenced meeting as presented.

**3. Financials – Patricia Mulderig, Treasurer:**

- Report submitted to the Board.
- It was, upon motion by Trustee Swanson, second by Trustee Naughton and unanimously adopted:  
**RESOLUTION #077-12**  
**RESOLVED**, the village treasurer is hereby authorized and directed to change the Police and Highway Department credit card accounts to their new NYS Contract Accounts as of October 1, 2012.
- It was, upon motion by Trustee Swanson, second by Trustee Naughton and unanimously adopted:  
**RESOLUTION #078-12**  
Authorizing the re-issuance of \$120,000.00 in bonds to Capital One Bank at a rate of 1.24% in accordance with resolution #075-11 of August 17, 2011 “A BOND RESOLUTION OF THE VILLAGE OF HEAD OF THE HARBOR, NEW YORK, AUTHORIZING THE CONSTRUCTION OF IMPROVEMENTS TO VARIOUS ROADS IN THE VILLAGE, INCLUDING RELATED DRAINAGE IMPROVEMENTS”.
- Abstract #126539- Vouchers chosen to be paid from the General Fund in the amount of \$48,039.11. Discussion ensued. It was, upon motion by Trustee Swanson, second by Trustee Folkerts, and unanimously adopted:  
**Resolution #079-12**  
**RESOLVED**, to adopt Abstract #126539, to be paid from the General Fund, in the amount of \$48,039.11.
- Abstract #126540- Vouchers chosen to be paid from the General Fund in the amount of \$439.30. Discussion ensued. It was, upon motion by Trustee Folkerts, second by Trustee Naughton, and unanimously adopted:  
**Resolution #080-12**  
**RESOLVED**, to adopt Abstract #126540, to be paid from the General Fund, in the amount of \$439.30.
- Abstract #126541- Vouchers chosen to be paid from the General Fund in the amount of \$850.41. Discussion ensued. It was, upon motion by Trustee Swanson, second by Trustee Folkerts, and unanimously adopted:  
**Resolution #081-12**  
**RESOLVED**, to adopt Abstract #126541, to be paid from the General Fund, in the amount of \$850.41.
- Abstract #126542- Vouchers chosen to be paid from the General Fund in the amount of \$1,282.55. Discussion ensued. It was, upon motion by Trustee Ogden, second by Trustee Swanson, and unanimously adopted:  
**Resolution #082-12**  
**RESOLVED**, to adopt Abstract #126542, to be paid from the General Fund, in the amount of \$1,282.55.
- Abstract #126543- Vouchers chosen to be paid from the General Fund in the amount of \$689.71. Discussion ensued. It was, upon motion by Trustee Ogden, second by Trustee Folkerts, and unanimously adopted:  
**Resolution #083-12**  
**RESOLVED**, to adopt Abstract #126543, to be paid from the General Fund, in the amount of \$689.71.

- Abstract #126544- Vouchers chosen to be paid from the General Fund in the amount of \$70,653.37. Discussion ensued in regard to vouchers # 10522 & 10527. An appeals letter has been submitted to the NYSIF in regard to the classification of highway department employees; pending the failure to secure a successful appeal, vouchers # 10522 & 10527 are approved in full. It was, upon motion by Trustee Naughton, second by Trustee Swanson, and unanimously adopted:  
**Resolution #084-12**  
**RESOLVED**, to adopt Abstract #126544. with the above proviso on the amount of \$70,53.37.
- Abstract #126545- Vouchers chosen to be paid from the General Fund in the amount of \$5105.29. Discussion ensued. It was, upon motion by Trustee Naughton, second by Trustee Folkerts, and unanimously adopted:  
**Resolution #085-12**  
**RESOLVED**, to adopt Abstract #126545, to be paid from the General Fund, in the amount of \$5105.29.
- It was, upon motion by Trustee Swanson, second by Trustee Ogden, and unanimously adopted:  
**Resolution #086-12**  
**RESOLVED**, in accordance with resolution #071-12, the village treasurer is authorized and directed to pay the \$150,000.00 Bond Anticipation Note plus interest of \$1,650.00 accrued on September 26, 2012, and **BE IT FURTHER RESOLVED**, the village treasurer is authorized and directed to issue a renewal Bond Anticipation Note in the amount of \$120,000.00 on September 26, 2012.
- It was, upon motion by Trustee Naughton, second by Trustee Swanson, and unanimously adopted:  
**Resolution #087-12**  
**RESOLVED**, to authorize and direct the village treasurer to transfer \$500.00 from miscellaneous revenue received for awarded scholarships to employee education and,  
**BE IT FURTHER RESOLVED**, the village treasurer is hereby authorized and directed to make the following budget modifications:

		BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
		<u>2/28/2011</u>	<u>ADJUSTMENT</u>	<u>2/28/2011</u>
A2110	ZONING FEES	0.00	(2,000.00)	(2,000.00)
A2115	PLANNING BOARD FEES	0.00	(400.00)	(400.00)
A3289	STATE AID OTHER	0.00	(46,609.54)	(46,609.54)
A1620.8	VILLAGE HALL - REPAIRS & MAINT	0.00	3,287.17	3,287.17
A1930.4	JUDGEMENTS & CLAIMS	0.00	2,332.90	2,332.90
A9740.6	CAPITAL NOTES	0.00	30,000.00	30,000.00
A9740.7	CAPITAL INTEREST	0.00	1,650.00	1,650.00
A1990	CONTINGENCY	<u>3,510.22</u>	<u>11,739.47</u>	<u>15,249.69</u>
		<u>3,510.22</u>	<u>0.00</u>	<u>3,510.22</u>

#### 4. Highway Department- J. Ted Naughton, Commissioner:

- It was, upon motion by Trustee Folkerts, second by Trustee Naughton, and unanimously adopted:  
**Resolution #088-12**, a resolution authorizing the engineer services agreement between the Inc. Village of Head of the Harbor and Daniel Falasco, P.E.  
**BE IT FURTHER RESOLVED**, Mayor Tartamella is hereby is authorized to sign the agreement on behalf of the Village of Head of the Harbor in his official capacity.
- It was, upon motion by Trustee Naughton, second by Trustee Folkerts, and unanimously adopted:  
**Resolution #089-12**  
**RESOLVED**, the village hereby authorizes and directs John Precht, Highway Superintendent to remove the No Parking signs located on Three Sisters Rd. in front of Harbor Country Day School.
- It was, upon motion by Trustee Ogden, second by Trustee Folkerts, and unanimously adopted:  
**Resolution #090-12**  
**RESOLVED**, the village attorney is hereby authorized and directed to draft a local law "TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-c".

#### 5. ARB, PB, ECB, ZBA- Gerard Harris, Building Inspector:

- ARB- three applications before the ARB last month.
- ECB-no report.
- PB- held a work session regarding the Maddaloni dock application.
- ZBA- one hearing was held.

**6. Highway Department- J. Ted Naughton, Commissioner**

- It was, upon motion by Trustee Folkerts, second by Trustee Ogden, and unanimously adopted:  
**Resolution #091-12**  
**RESOLVED**, the 1992 International VIN #1HTSDPPR2NH452358 is declared surplus, and therefore the highway department is authorized to have said vehicle towed to Gershwin Recycling to be sold for its scrap value, approximately \$1,700.00 or .11 cents per pound,  
**FURTHER**, prior to the removal of said vehicle, the lowest bidder for the towing will be required to submit certificate of insurance listing the village as a second insured to the village clerk.

**7. JCC-Elizabeth Shepherd, Chair:**

- The Joint Coastal Commission is looking for new members.

**8. Public Comment:**

- Residents at 26 Pin Oak Lane approach the Board requesting direction in connecting to public water.
- Discussion ensued regarding bamboo, invasive and noninvasive varieties. No action taken.
- It was, upon motion by Trustee Folkerts, second by Trustee Ogden, and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Trustee Heiko, second by Trustee Ogden, and unanimously adopted, to move back to public session.
- It was, upon motion by Trustee Folkerts, second by Trustee Naughton, and unanimously adopted:  
**Resolution #092-12**  
**RESOLVED**, the village clerk is hereby authorized and directed to post and publish a meeting of the Board of Trustees to be held on October 10, 2012 at 7 PM, and the village clerk is authorized and directed to post and publish a cancellation of the previously noticed meeting that had been set for Wednesday, October 17, 2012 at P.M., and  
**BE IT FURTHER RESOLVED**, the village clerk is hereby authorized and directed to post and publish a meeting of the Board of Trustees to conduct a budget workshop on Tuesday, October 30, 2102 at 7:00 PM.
- It was, upon motion by Trustee Folkerts, second by Trustee Ogden, and unanimously adopted:  
**Resolution #093-12**  
**RESOLVED**, an insurance certificate must be submitted to the Village Clerk from Friends of Students for 60,000, Inc. listing the Inc. Village of Head of the Harbor as an additional insured for the Walk-A-Thon to be held on October 28, 2012. Neither police assistance nor admittance to the Village Hall facilities will be provided.
- A request was submitted by the St. James Fire Dept. to hold its annual race on Saturday, April 20, 2013. It was upon motion by Trustee Folkerts, second by Trustee Naughton and unanimously adopted:  
**Resolution #094-12**  
**RESOLVED**, that Village Police Department will assist with traffic control, but will not provide a vehicle free course.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Swanson, second by Trustee Naughton and unanimously adopted, to adjourn the meeting at 10:00 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Clerk