

MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, December 12, 2012 at 7:30 PM

A budget work session was held by the Board of Trustees of the Incorporated Village of Head-of-the-Harbor on Wednesday, December 12, 2012 at 7:30 PM at the Village Hall located at 500 North Country Rd, St. James, NY 11780. Those present were the following members Mayor Tartamella, Trustees Larry Swanson, Heiko Folkerts and Judith C. Ogden. Also in attendance Village Clerk, Margaret O'Keefe and Village Treasurer, Patricia Mulderig. Not in attendance this evening Trustee J. Ted Naughton.

It was upon motion by Trustee Folkerts, second by Trustee Ogden and unanimously adopted:

**RESOLUTION #121-12**

**RESOLVED**, the village treasurer is hereby authorized and directed to provide funds in the amount of \$150.00 respectively for Hon. Ellen D. Fishkin and Acting Justice Oliver Edwards for banking fees incurred by the justice court.

It was upon motion by Trustee Folkerts, second by Trustee Swanson and unanimously adopted:

**RESOLUTION #122-12**

**RESOLVED**, to adopt the minutes of the Board of Trustees meeting held on November 28, 2012 at 6 PM as presented.

It was upon motion by Trustee Swanson, second by Trustee Folkerts and unanimously adopted:

**RESOLUTION #123-12**

**RESOLVED**, in accordance with Resolution #043-12, the Board of Trustees has determined that it would be in the best interest of its employees to adopt a Section 125 Pre Tax care designation, **THEREFORE**, Mayor Tartmella, in his official capacity, is authorized and directed to execute an agreement with EBS-RMSCO to file the appropriate documentation for said program, and **BE IT FURTHER RESOLVED**, the village treasurer is authorized and directed to make payment in the amount of \$450.00 to EBS-RMSCO for services rendered.

It was upon motion by Trustee Ogden, second by Trustee Swanson and unanimously adopted:

**RESOLUTION #124-12**

**RESOLVED**, in his official capacity, Mayor Tartamella is hereby authorized and directed to enter into an agreement allowing for the purchase of gasoline through New York State Contract administered through Wright Express.

Discussion ensued regarding the proposed 2013/2014 budget.

It was upon motion by Trustee Ogden, second by Trustee Swanson and unanimously adopted, to move to executive session to address personnel issues. No action taken. It was upon motion by Trustee Folkerts, second by Trustee Swanson and unanimously adopted, the Board moves back to public session.

Discussion continued regarding the proposed 2013/2014 budget.

It was upon motion by Trustee Folkerts, second by Trustee Swanson and unanimously adopted:

**RESOLUTION #125-12**

**RESOLVED**, to allow the village treasurer to carry over her vacation time from the 2012 benefit year until the end of January 2013.

Citing security concerns, the village clerk is authorized to have new locks installed at Village Hall, and if required, on the desks and filing cabinets.

There being no other matters to be brought before the board; it was, upon motion by Trustee Swanson, second by Trustee Folkerts and unanimously adopted, to adjourn the meeting at 9:53 PM.

Respectfully submitted,

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Margaret O'Keefe  
Village Clerk