

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, June 19, 2013 at 7 PM**

A meeting of the Board of Trustee of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, June 19, 2013 at 7 PM at the Village Hall located at 500 North Country Rd. St. James, NY 11780. Those present were the following members Mayor Natale J. Tartamella, Trustees Heiko H. Folkerts, Judith C. Ogden, Douglas A. Dahlgard. Also in attendance Village Clerk Margaret O'Keefe, Village Treasurer Patricia Mulderig, and Village Attorney Anthony B. Tohill. Not in attendance Daniel W. White.

**1. Mayor – Natale J. Tartamella:**

- **Minutes of May 15, 2013 7 PM** meeting of the Board of Trustees were presented. It was, upon motion by Trustee Dahlgard, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #039-13**  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- **Minutes of May 29, 2013 7 PM** work session of the Board of Trustees were presented. It was, upon motion by Trustee Dahlgard, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #040-13**  
**RESOLVED**, to adopt the minutes of the above meeting as presented.

**2. Financials – Patricia Mulderig, Treasurer:**

- Report submitted to the Board.
- It was, upon motion by Trustee Ogden, second by Trustee Dahlgard and unanimously adopted:  
**RESOLUTION #041-13**  
**RESOLVED**, to adopt Abstracts #126599 through and including 126607 in the total amount of \$82,460.76 to be paid from the General Fund.
- It was, upon motion by Trustee Folkerts, second by Trustee Dahlgard and unanimously adopted:  
**RESOLUTION #042-13**  
**RESOLVED**, to adopt Abstract #124 in the total amount of \$716.25 to be paid from the Trust & Agency Fund.
- Adjustments to tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls. The amount presented totaled \$2,532.77. It was, upon motion by Trustee Folkerts, second by Trustee Ogden and unanimously adopted:  
**RESOLUTION #043-13**  
**RESOLVED**, to authorize and direct the Village Treasurer to refund the taxes as per the successful grievances as follows:

PROPERTY ID	SECTION	BLOCK	LOT	HOMEOWNER	ASSESSOR'S DATE	CURRENT ASSESSMENT	CORRECTED ASSESSMENT	DIFFERENCE	2013/2014 ADJUSTMENT
10	26100	5	1	23.15 LAZIO	22-Apr-13	17000	15620	(1,380)	(294.91)
11	1600	1	1	17.3 RUBIO	7-May-13	14120	13760	(360)	(76.93)
12	70002	2	1	17.13 SPERBER 22010	7-May-13	22010	18688	(3,322)	(709.91)
13	19800	4	2	2 VAN TUYL	7-May-13	8420	8000	(420)	(89.75)
14	54800	8	2	14 LAMBERG	7-May-13	15000	14592	(408)	(87.19)
15	11700	3	1	4 JAKLITSCH 16300	20-May-13	16300	13440	(2,860)	(611.18)
16	14100	3	2	8 VERBY	20-May-13	19250	17280	(1,970)	(420.99)
17	4200	1	2	19 COSTANZO	30-May-13	11170	10880	(290)	(61.97)
18	20200	4	2	7.1 DAHLGARD	30-May-13	11850	11008	(842)	(179.94)
ASSESSMENT ADJUSTMENT 6-19-13									<b>(\$2,532.77)</b>

- It was, upon motion by Trustee Dahlgard, second by Trustee Folkerts and unanimously adopted:  
**RESOLUTION #044-13**

WHEREAS, resolution #003-13 of April 17, 2013 named the village official depositories as TD Bank and Capital One Bank, and

WHEREAS, the village treasurer has recommend balance transfers between the two institutions,

BE IT RESOLVED, to authorize and direct the village treasurer to close TD checking account #424-6782422 and transfer the balance in full to TD Bank General Fun Money Market Account #424-6782430, and

**BE IT FURTHER RESOLVED**, the village treasurer is hereby authorized and directed to close TD Trust & Agency Account #424-6782422 and transfer the balance in full to Capital One Trust & Agency Account #7527400966. This resolution is effective immediately.

- It was, upon motion by Trustee Dahlgard, second by Trustee Ogden and unanimously adopted:

**RESOLUTION #045-13**

WHEREAS, the village of Head of the Harbor has successful applied for grants funds from the Department of Homeland Security for the reimbursement of expenditures incurred during Hurricane Sandy,

**BE IT RESOLVED**, the Board of Trustees does hereby accept such reimbursement in the amount of \$111,022.31, and authorizes and directs the village treasurer to deposit said funds as follows (add account split).

- Draft audit report submitted from Cullen & Danowski, LLP. No action taken.
- Village Treasurer, Patricia Mulderig to forward delinquent tax information to Village Attorney Anthony Tohill. Mr. Anthony Tohill, Esq. will prepare and send dunning letters.

**3. Mayor – Natale J. Tartamella:**

- It was, upon motion by Trustee Ogden, second by Trustee Dahlgard and unanimously adopted:

**RESOLUTION #046-13**

WHEREAS, the Inc Village of Head of the Harbor wishes to establish a program of maintaining and installing drainages, and

WHEREAS, on April 17, 2013 the village contract the services of Daniel Falasco as the Village Engineer for a term of 1 year,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Inc. Village of Head of the Harbor, in the County of Suffolk, State of New York, that it authorizes Daniel Falasco to prepare and solicit bids for drainage within the village of Head of the Harbor.

- It was, upon motion by Trustee Dahlgard, second by Trustee Ogden and unanimously adopted:

**RESOLUTION #047-13**

WHEREAS, resolution #030-13 adopted on Wednesday, May 15, 2013 authorized the village engineer to solicit bids for emergency snow removal and sanding, and WHEREAS, the Board of Trustees has deemed it necessary to hire outside contractors in emergency weather situation,

**NOW THEREFORE BE IT RESOLVED**, to amend #030-13 adopted on Wednesday, May 15, 2013 to include in the bidding process any contracting of emergency services relating to storms.

- Municipal Cooperation Agreement with the Town of Smithtown for solid waste collection and disposal services effect through December 31, 2020 was submitted. It was, upon motion by Trustee Falasco, second by Trustee Dahlgard and unanimously adopted:

**BE IT RESOLVED**, to authorize Mayor Natale J. Tartamella to execute said agreement in his official capacity.

- It was, upon motion by Trustee Dahlgard, second by Trustee Folkerts and unanimously adopted:  
**RESOLUTION #049-13**  
WHEREAS, the Board of Trustees has determined that work sessions will benefit the village,  
BE IT HEREBY RESOLVED, that the Board of Trustees will meet for the purpose of convening work sessions on the 1<sup>st</sup> Wednesday of each month at 7 p.m., at Village Hall, 500 North Country Rd, St. James NY for the remainder of the organizational year, and  
**BE IT FURTHER RESOLVED**, to direct the village clerk to post and publish notice of said meetings.
  
- It was, upon motion by Trustee Ogden, second by Trustee Folkerts, and unanimously adopted:  
**RESOLUTION #050-13**  
WHEREAS, The Village of Head of the Harbor wishes to apply for newly available New York State Hazard Mitigation Grants, and  
WHEREAS, the services of Jennifer Mesiano are highly known and recommended, and  
WHEREAS, the Office of the State Comptroller allows for the hiring of professionals staff without a formal bidding process,  
**NOW THEREFORE BE IT RESOLVED**: The Village Board of Trustees agrees to engage the services of Jennifer Mesiano at a rate of \$150.00/hr.
  
- It was, upon motion by Trustee Dahlgard , second by Trustee Ogden and unanimously adopted:  
**RESOLUTION #051-13**  
**In accordance with the New York State, the village clerk si hereby authorized and directed to register .....**

**4. Highway Department – J. Ted Naughton:**

- Belgium block discussion. No action taken.

**5. Building Department- Gerard Harris, Building Inspector:**

- several applications under review.

**6. Police Department –Police Chief, Martin J. Thompson:**

- Request from Guide Dog Foundation.
- Discussion regarding activities at vineyard.

**7. Planning Board-Harlan J. Fischer:**

- Public hearing on the Goncalves site plan application to be held on 8/13/13 @ 5:30 PM.

**8. Environmental Conservation Board- Merle Neidell, Chair (not present):**

- It was, upon motion by Trustee Dahlgard, second by Trustee Folkerts, and unanimously adopted:

**RESOLUTION #052-13**

**RESOLVED**, Bruce Meyer appointment as a member of the ECB for a term of 2 years.

**9. Joint Coastal Commission- Elizabeth Shepherd, Chair:**

- Due to failure to file oath in accordance with 30(1)(h) the JCC has two vacancies. It was, upon motion by Trustee Folkerts, second by Trustee Ogden and unanimously adopted:

**RESOLVED**, to appoint Dina Vivan for a term of 3 years and James Kerwin for a term of 1 year.

**10. Roadside Beautification Committee – Gordon Van Vechten, Chair:**

- Committee has identified approximately 28 road signs in need of cleaning and painting. Upon the village preparing for paint the committee anticipates painting 6 signs per week.

**11. Highway Department Road Committee Harlan Fischer, Chair:**

- A meeting was held on Monday June 17, 2013. Discussion ensued. The committee will be requesting expense information from neighboring village.
- Next meeting to be held on Monday, July 15, 2013.

**12. Emergency Preparedness – Douglas Dahlgard, Chair:**

- Discussion regarding communications and storm preparedness. No action taken.

**13. Other Matters:**

- Residents Ms. Regulanski, Dr. & Mrs. Fishkin, inquired about professional office space and signs.
- Discussion regarding NYS agricultural District #3.
- Inquiry from resident Mr. Bruce Meyer regarding contracted expense with St. James Fire Department.
  
- It was, upon motion by Trustee Folkerts, second by Trustee Ogden, and unanimously adopted, to move to executive session to discuss personnel. No action taken.
  
- It was, upon motion by Trustee Ogden, second by Trustee Dahlgard, and unanimously adopted, to move back to public session.

It was, upon motion by Trustee Dahlgard, second by Trustee Ogden, and unanimously adopted to adjourn the meeting at 8:57 PM.

Respectfully Submitted,

---

Margaret O'Keefe, Village Clerk