

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**INCORPORATED VILLAGE OF NISSEQUOGUE**

**August 19, 2025**

**Board Meeting Posted on Village Website:** July 15, 2025

**Board Meeting Posted in Village:** July 16, 2025  
1 Official Bulletin Board

**Board Meeting Published in Smithtown News:** July 17, 2025

**THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE  
OF NISSEQUOGUE WAS HELD AT THE VILLAGE HALL;  
631 MORICHES ROAD  
NISSEQUOGUE, NEW YORK ON THE 19<sup>th</sup> DAY OF AUGUST, 2025.**

**BOARD MEMBERS PRESENT AT BOARD OF TRUSTEE MEETING:**

Mayor:	Richard B. Smith
Deputy Mayor:	Kurt J. Meyer
Trustees:	Maureen C. Potter
	Russell J. von Frank II
	Cynthia S. Marsh

**ALSO PRESENT:**

Village Attorney	Eugene Barnosky
Village Clerk-Treasurer	Patricia Mulderig
Village Deputy Clerk	Laura Winkeler
NQFD Chief	William Howard
NQFD 1 <sup>st</sup> Assistant Chief	Kenneth Spielman
Building Inspector	Joseph Arico
Highway Superintendent	Steven Debus
Deputy Police Commissioner	John Valentine

**OTHERS PRESENT:** Jordyn Christophides, Joanne Christophides

At 7:00 p.m. the Mayor opened the meeting with the Pledge of Allegiance.

**Review & Approval of Meeting Minutes:**

**RESOLUTION # 173-25:**

Upon a motion by Trustee Meyer, seconded by Trustee Marsh, and unanimously passed, it was  
“**RESOLVED** to accept the Minutes of the Regular Monthly Board of Trustees Meeting of  
July 15, 2025 as presented.”

**Treasurer’s Report:**

Village Clerk-Treasurer Patricia Mulderig presented the Treasurer’s Report to the Board of Trustees, showing the Cash Balances, the Cash Flow Chart, Balance Sheet and Monthly Income and Expense Reports as of August 19, 2025.

**RESOLUTION # 174-25:**

Upon a motion by Trustee von Frank, seconded by Trustee Meyer, and unanimously passed, it was  
“**RESOLVED** to refund \$4,797.69 from the Cox Trust & Agency account upon the  
recommendation of Building Inspector Joseph Arico in his July 15, 2025 memo.

**RESOLUTION # 175-25:**

Upon a motion by Trustee Marsh, seconded by Trustee Potter, and unanimously passed, it was  
“**RESOLVED** to refund \$30,820.40 from the MacDonald / Tarzia Trust & Agency account to Leonard Tarzia of 5 Fox Point upon the recommendation of Building Inspector Joseph Arico in his July 31, 2025 memo. Assignment of the MacDonald Trust & Agency Account to Leonard & Stacy Tarzia occurred on July 24, 2019.”

**RESOLUTION # 176-25:**

Upon a motion by Trustee Meyer, seconded by Trustee Potter, and unanimously passed, it was  
“**RESOLVED** to adopt the 2024/2025 Budget Reclassifications as presented.”

**ATTACHED HERETO****RESOLUTION # 177-25:**

Upon a motion by Trustee Marsh, seconded by Trustee Potter, and unanimously passed, it was  
“**RESOLVED** to transfer \$150.00 from the Nissequogue Golf Club T&A Account, \$512.50 from the Quartarone T&A Account, and \$850.00 from the Silver Oak Stable Special Use Permit Account for a total of \$1,512.50 to the General Fund.”

**RESOLUTION # 178-25:**

Upon a motion by Trustee Meyer, seconded by Trustee von Frank, and passed 4-0, with Mayor Smith abstaining, it was

“**RESOLVED** to write off 2025 / 2026 EHL Smith LLC taxes in the amount of \$635.50, as there was lag time between the transfer of ownership of the property deeded to Suffolk County and the County’s tax-exempt designation.

**ABSTRACTS & INVOICE PAYMENT AUTHORIZATIONS:****RESOLUTION # 179-25:**

Upon a motion by Trustee von Frank, seconded by Trustee Meyer, and unanimously passed, it was  
“**RESOLVED** to approve the 113 vouchers contained in Batches #423, 432, 437, 439, 440, 441, 442, 444, 445, 447, and 454 for payment in the amount of \$1,028,035.66.”

**RESOLUTION # 180-25:**

Upon a motion by Trustee Meyer, seconded by Trustee Potter, and unanimously passed, it was  
“**RESOLVED** to approve payment of the 6 vouchers contained in Batch #457 totaling \$9,523.26 to pay invoices that require payment prior to the September 16, 2025 Board of Trustees Meeting.”

**RESOLUTION # 181-25:**

Upon a motion by Trustee von Frank, seconded by Trustee Meyer, and unanimously passed, it was  
“**RESOLVED** to approve payment of \$550.00 to Schweitzer & Company LLC. for the OPEB GASB Report for the Year End 5/31/25, which requires payment prior to the September 16, 2025 Board of Trustees Meeting.”

**Attorney Report:**

Eugene Barnosky delivered an oral report in addition to his written litigation report.

**Questions and Comments from Members of the Public in Attendance:**

Jordyn Christophides, lifelong resident and NQFD active member and EMT offered the Board her letter of resignation as she is relocating to Massachusetts to attend Harvard Law School. The Board offered her congratulations, thanks for her service, and best wishes for the future.

**Department and Committee Reports:**

**Highway Department** – Highway Superintendent Steven Debus presented oral and written reports.

August 19, 2025

Board of Trustees Meeting

Village of Nissequogue

**Building Department** – Building Inspector Joseph Arico presented oral and written reports.  
**NVPD** – Deputy Police Commissioner John Valentine presented oral and written reports.

The Mayor and Board thanked John Valentine for his tireless efforts as Village Civil Defense Coordinator in successfully pursuing the reimbursement to the Village from FEMA of the August 18-19, 2024 Storm expenses.

**Department and Committee Reports (continued):**

**NQFD** – Chief William Howard presented oral and written reports.

**ARB** – The Board reviewed the minutes of the July 28, 2025 ARB meeting.

**JCMC** – The Board reviewed the JCMC meeting minutes of July 10, 2025 and the meeting summary of August 07, 2025.

**Planning Board** – The Board reviewed the minutes of the August 04, 2025 Planning Board meeting.

**Safety Committee** – The Board reviewed the minutes of the August 14, 2025 Safety Committee meeting.

**ZBA** – The Board reviewed Chairman Michael Fazio’s written report.

**Village Clerk:**

Village Clerk-Treasurer Patricia Mulderig presented oral and written reports.

**Town of Smithtown – Intermunicipal Agreement – Repair and Maintenance of Village Roads:**  
**RESOLUTION # 182-25:**

Upon a motion by Trustee von Frank, seconded by Trustee Potter, and unanimously passed, it was  
“**RESOLVED** to re-affirm and approve the continuance of the Intermunicipal Agreement with the Town of Smithtown for the Repair and Maintenance of Village Roads for the period commencing June 01, 2025 and expiring on May 31, 2026, and authorize Mayor Smith to sign the Agreement on behalf of the Village.”

**RESOLUTION # 183-25:**

Upon a motion by Trustee Marsh, seconded by Trustee von Frank, and unanimously passed, it was  
“**RESOLVED** to authorize Mayor Smith to sign the Cyber Liability Questionnaire on behalf of the Village, and approve payment of up to \$4,500.00 to Assured Partners Northeast, LLC. for the Cyber Liability Insurance for the period 9/15/25 – 9/15/26, which requires payment prior to the September 16, 2025 Board of Trustees meeting.”

**Harris Local Government Cloud Migration Project:**

**RESOLUTION # 184-25:**

Upon a motion by Trustee Meyer, seconded by Trustee, and unanimously passed, it was  
“**RESOLVED** to authorize Mayor Smith to sign the Harris Local Government Cloud Migration Proposal on behalf of the Village.”

**Village Historian Re-Appointment:**

**RESOLUTION # 185-25:**

Upon a motion by Mayor Smith, seconded by Trustee Meyer, and unanimously passed, it was  
“**RESOLVED** to re-appoint Leighton H. Coleman III as a Village Historian of the Village of Nissequogue, for a one-year term, effective immediately, with a term expiring on July 06, 2026.”

**RESOLUTION # 186-25:**

Upon a motion by Trustee Marsh, seconded by Trustee Potter, and unanimously passed, it was  
“**RESOLVED** to authorize payment of up to \$1,400.00 for the Guardian Disability Insurance, which requires payment prior to the September 16, 2025 Board of Trustees meeting.”

**Village Centennial Celebration:**

The Mayor and Board of Trustees discussed plans for next year's Centennial celebration.

**EMS Cost Recovery:**

The Board discussed the status of EMS Billing.

**Executive Session:**

**RESOLUTION # 187-25:**

Upon a motion by Trustee Meyer, seconded by Trustee Potter, and unanimously passed, it was  
    **"RESOLVED** to leave the Regular Meeting and enter into Executive Session at 8:02 p.m.  
    to discuss matter leading to the appointment of a particular person and to seek legal  
    advice from the Village Attorney."

**RESOLUTION # 188-25:**

Upon a motion by Trustee von Frank, seconded by Trustee Marsh, and unanimously passed, it was  
    **"RESOLVED** to exit Executive Session at 8:44 p.m. and re-enter the regular meeting."

**Nissequogue Police Department:**

**RESOLUTION # 189-25:**

Upon a motion by Mayor Smith, seconded by Trustee Meyer, and unanimously passed, it was  
    **"RESOLVED** to appoint William Rathje as a part-time police officer at an hourly rate of  
    \$43.36, effective August 19, 2025."

**RESOLUTION # 190-25:**

Upon a motion by Mayor Smith, seconded by Trustee Meyer, and unanimously passed, it was  
    **"RESOLVED** to accept with thanks for his service, the reluctant farewell of Part-Time  
    Police Officer Daniel Fandry, effective August 04, 2025, pursuant to the approved  
    application for NYSLRS Section 363 Accidental Disability Retirement."

**Adjournment:**

Upon a motion by Trustee Meyer, seconded by Trustee von Frank, and unanimously passed, it was  
    **"RESOLVED** to adjourn at 8:50 p.m."

Respectfully submitted,

Laura K. Winkeler  
Deputy Village Clerk

**2025/2026 BUDGET MODIFICATIONS**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	BUDGET ADJUSTMENT	MODIFIED BUDGET
AA5710.00	SERIAL BONDS	\$0.00	(\$500,000.00)	(\$500,000.00)
AA1620.210	BUILDINGS - FURNITURE & FIXTURES	\$0.00	\$1,605.00	\$1,605.00
AA1620.400	BUILDINGS - PROPERTY RESERVE	\$25,000.00	(\$1,605.00)	\$23,395.00
AA3410.230	FIRE DEPARTMENT - MOTOR VEHICLE EQUIP	\$0.00	\$500,000.00	\$500,000.00
AA1990.000	CONTINGENTT ACCOUNT	\$18,454.00	\$0.00	\$18,454.00
		<u>\$43,454.00</u>	<u>\$0.00</u>	<u>\$43,454.00</u>