

REGULAR MEETING OF THE BOARD OF TRUSTEES
INCORPORATED VILLAGE OF NISSEQUOGUE

September 16, 2025

Board Meeting Posted on Village Website: July 15, 2025

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1 Official Bulletin Board

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**THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE
OF NISSEQUOGUE WAS HELD AT THE VILLAGE HALL;
631 MORICHES ROAD
NISSEQUOGUE, NEW YORK ON THE 16th DAY OF SEPTEMBER, 2025.**

BOARD MEMBERS PRESENT AT BOARD OF TRUSTEE MEETING:

Mayor: Richard B. Smith

Trustees: Maureen C. Potter
Russell J. von Frank II
Cynthia S. Marsh

Absent: Deputy Mayor: Kurt J. Meyer

ALSO PRESENT:

Village Attorney	Eugene Barnosky
Village Clerk-Treasurer	Patricia Mulderig
Village Deputy Clerk	Laura Winkeler
NQFD Chief	William Howard
NQFD 1 st Assistant Chief	Kenneth Spielman
ZBA Chairperson	Michael Fazio
Deputy Building Inspector	Brian Heinrichs
Highway Superintendent	Steven Debus
Deputy Police Commissioner	John Valentine

OTHERS PRESENT: Jan LaRoche, Evan Coutσίας, George Gavaris

At 7:00 p.m. the Mayor opened the meeting with the Pledge of Allegiance.

Review & Approval of Meeting Minutes:

RESOLUTION # 191-25:

Upon a motion by Trustee Potter, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to accept the Minutes of the Regular Monthly Board of Trustees Meeting of
August 19, 2025 as presented.”

Treasurer’s Report:

Village Clerk-Treasurer Patricia Mulderig presented the Treasurer’s Report to the Board of Trustees, showing the Cash Balances, the Cash Flow Chart, Balance Sheet and Monthly Income and Expense Reports as of September 16, 2025.

RESOLUTION # 192-25:

Upon a motion by Trustee von Frank, seconded by Trustee Marsh, and passed 4-0, it was
“**RESOLVED** to reclassify Seasonal Police Officers and Seasonal Highway Laborers as
Part-Time Police Officers and Part-Time Highway Laborers effective September 16, 2025.”

RESOLUTION # 193-25:

Upon a motion by Trustee Marsh, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to transfer \$675.00 from the Pincus T&A Account to the General Fund.”

RESOLUTION # 194-25:

Upon a motion by Mayor Smith, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to thank and recognize John Valentine in his official capacity as Civil Defense
Director for his steadfast efforts, dedication, and expertise, which were a critical factor in the
success of the pursuit of FEMA funds to mitigate the Villages’ outlay of funds for the severe
damages incurred by the storm of August 18-19, 2024.”

RESOLUTION # 195-25:

Upon a motion by Trustee Marsh, seconded by Trustee Potter, and passed 4-0, it was
“**RESOLVED** to adopt the 2025/2026 Budget Reclassifications as presented.”

ATTACHED HERETO**ABSTRACTS & INVOICE PAYMENT AUTHORIZATIONS:****RESOLUTION # 196-25:**

Upon a motion by Trustee Potter, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to approve payment upon review and approval by the Highway Superintendent,
of \$13,049.06 to Kings Park Materials, LLC. for asphalt pickups by the Town of Smithtown
for Village Road projects per the Inter-Municipal Agreements in place, and \$415.01 to United
Ag & Turf NE for a Gator Maintenance Service Kit and window regulator, for a total of
\$13,464.07, which requires payment prior to the October 21, 2025 Board of Trustees Meeting.”

RESOLUTION # 197-25:

Upon a motion by Trustee Marsh, seconded by Trustee von Frank, and passed 4-0, it was
“**RESOLVED** to approve the 79 vouchers contained in Batches #458, 462, 463, 467, 468, 469,
470, and 471 for payment in the amount of \$71,463.90.”

RESOLUTION # 198-25:

Upon a motion by Trustee von Frank, seconded by Trustee Potter, and passed 4-0, it was
“**RESOLVED** to approve payment of the 13 vouchers contained in Batches #474 and 475,
totaling \$3,128.30 to pay invoices that require payment prior to the October 21, 2025
Board of Trustees Meeting.”

Attorney Report:

Eugene Barnosky delivered an oral report in addition to his written litigation report.

Questions and Comments from Members of the Public in Attendance:

Jan LaRoche asked the Board to investigate her complaint regarding a claim of an infraction of Village
Code Chapter 80. The Mayor stated that he and the Building Inspector would investigate the claim.

Department and Committee Reports:

Building Department – Deputy Building Inspector Brian Heinrichs presented oral and written reports.

ZBA – Chairman Michael Fazio presented oral and written reports. The proposed new ZBA application was
presented to the Board. The Mayor asked that the Board review and comment prior to the October 21st Board
meeting and that the matter be placed on the agenda for final review and approval at the October meeting.

NVPD – Deputy Police Commissioner John Valentine presented oral and written reports.

Highway Department – Highway Superintendent Steven Debus presented oral and written reports.

NQFD – Chief William Howard presented oral and written reports. The proposed Bylaw revision, the shed door replacement and the disposition of 4-5-2 were discussed.

ARB – The Board reviewed the minutes of the August 25, 2025 ARB meeting.

JCMC – The Board reviewed the JCMC meeting summary of September 04, 2025.

Planning Board – The Board reviewed the minutes of the August 04, 2025 Planning Board meeting.

Safety Committee – The Board reviewed the minutes of the August 14, 2025 Safety Committee meeting.

Village Clerk:

Village Clerk-Treasurer Patricia Mulderig presented oral and written reports.

RESOLUTION # 199-25:

Upon a motion by Mayor Smith, seconded by Trustee von Frank, and passed 4-0, it was

“**RESOLVED** to approve the Digital Network Technologies Contract for Managed IT Services, ratified as presented with the insurance requirement amended to \$1,000,000.00, with compensation set at rate of \$750.00/month and a term commencing September 01, 2025 and ending on June 30, 2025, and authorize Mayor Smith to sign the contract on behalf of the Village.”

SCVOA Resolution:

RESOLUTION # 200-25:

Upon a motion by Trustee Marsh, seconded by Trustee von Frank, and passed 4-0, it was

“**RESOLVED** to authorize payment of up to \$600.00 to the Suffolk County Village Officials Association for up to eight Village Board personnel to attend the October 21, 2025 SCVOA Fall Municipal Training in Riverhead, NY.”

Village Centennial Celebration:

The Mayor and Board of Trustees discussed plans for next year’s Centennial celebration.

EMS Cost Recovery:

The Board discussed the status of EMS Billing.

Executive Session:

RESOLUTION # 201-25:

Upon a motion by Trustee Marsh, seconded by Trustee von Frank, and passed 4-0, it was

“**RESOLVED** to leave the Regular Meeting and enter into Executive Session at 8:14 p.m. to discuss the employment history of a particular person and to seek legal advice from the Village Attorney.”

RESOLUTION # 202-25:

Upon a motion by Trustee von Frank, seconded by Trustee Potter, and passed 4-0, it was

“**RESOLVED** to exit Executive Session at 8:35 p.m. and re-enter the regular meeting.”

Resignation:

Trustee Potter tendered her resignation, stepping down from the role as Village Trustee that she has held since January 2020, and expressed how much she has enjoyed her time as Trustee. The Board thanked her for her service and wished her happiness in her future endeavors.

RESOLUTION # 203-25:

Upon a motion by Mayor Smith, seconded by Trustee Marsh, and passed 3-0, it was

“**RESOLVED** to accept the resignation of Trustee Potter, effective immediately, with thanks for her more than five years of service.”

September 16, 2025

Board of Trustees Meeting

Village of Nissequoque

RESOLUTION #204-25:

Upon a motion by Mayor Smith, seconded by Trustee von Frank, and passed 3-0, it was

“RESOLVED to appoint George Gavaris as a Trustee of the Village of Nissequogue, effective immediately and expiring July 06, 2026, to fill the position left vacant by the resignation of Trustee Potter.”

Adjournment:

Upon a motion by Trustee Marsh, seconded by Trustee von Frank, and passed 3-0, it was

“RESOLVED to adjourn at 8:40 p.m.”

Respectfully submitted,

Laura K. Winkeler
Deputy Village Clerk

2025/2026 BUDGET MODIFICATIONS

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	BUDGET ADJUSTMENT	MODIFIED BUDGET
AA4089.000	OTHER GENERAL GOVERNMENT AID	\$0.00	(\$100,850.94)	(\$100,850.94)
AA1420.441	LAW - CODE ENFORCEMENT	\$0.00	\$150.00	\$150.00
AA3410.230	FIRE DEPARTMENT - MOTOR VEHICLE EQUIP	\$565,400.00	\$100,850.94	\$666,250.94
AA5110.443	MAINTENANCE OF ROADS - ROAD REPAIR	\$5,000.00	\$500.00	\$5,500.00
AA5110.480	MAINTENANCE OF ROADS - STORM EXPENSES	\$5,000.00	(\$500.00)	\$4,500.00
AA1990.000	CONTINGENT ACCOUNT	\$18,454.00	(\$150.00)	\$18,304.00
		<u>\$593,854.00</u>	<u>\$0.00</u>	<u>\$593,854.00</u>